



Our commitment runs deep.

**Helena Utility Board
December 9, 2024
Helena Municipal Building**

Attendance: (P) Present (A) Absent (D) Delegate

P	Brian Puckett	P	Charlie Roberts
P	Jeffrey Nelson	P	Dennis Wilson
P	Rhonda Lewis	P	Teresa Amos

Guests:

P	Grace Graham-Attorney	P	Brian Shannon - Garver
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Meeting Called to Order

Meeting called to order at 4:00 p.m.

Minutes November 13th, 2024. Approve/Correct.

Minutes were presented. Rhonda Lewis made a motion to approve, Charlie Roberts seconded, the motion passed with a unanimous vote.

Minutes November 18th, 2024. Approve/Correct.

Minutes were presented. Dennis Wilson made a motion to approve, Charlie Roberts seconded, the motion passed with a unanimous vote.

Bill Payment Approve/Deny

Bills were presented for payment Rhonda Lewis made a motion to approve the minutes, Charlie Roberts seconded the motion passed with a unanimous vote.

A presentation was given by Charles Wilkerson with Human Resource Management, Inc. and a proposal was made to create an employee handbook as well as complete a compensation study.

Rhonda Lewis made a motion to proceed with the study and handbook and Dennis Wilson seconded the motion passed with a unanimous vote.

Superintendent Update

Updates given by Jeffre Nelson; Update attached.

Garver Update

made by Brian Shannon

Next Meeting

Monday January 13, 2025

Adjourn

Charlie Roberts made a motion to adjourn Rhonda Lewis seconded, meeting adjourn at

4:45 pm

Signed:

Attest: