



**Helena Utility Board
April 14, 2025 – 4:00 pm
Helena Municipal Building**

Attendance: (P) Present (A) Absent (D) Delegated

P	Brian Puckett	P	Jeffery Nelson
P	Charlie Roberts	P	Rhonda Lewis
P	Dennis Wilson	P	Teresa Amos

Guests:

P	Chris Willis – Council Liaison	P	Trey Tidmore
P	Grace Graham	P	Walker Gann

Meeting Called to Order

Meeting came to order at 4:00 pm

Approve/Correct: Minutes (March 17, 2025)

There were no questions on the meeting minutes for March 17, 2025. Charlie Roberts made a motion to approve minutes as written with a second by Dennis Wilson. Minutes approved unanimously.

Approve/Deny: Bill Payment

There were no questions on bills. Dennis Wilson made a motion to approve the bill payments with a second by Rhonda Lewis. Bills were approved unanimously.

Approve/Deny: Employee Handbook

Board members had discussion. It was requested that the definition of quid pro quo would be added to approve at next meeting. Rhonda Lewis made a motion to approve the Employee Handbook with a second by Charlie Roberts. Employee Handbook was approved unanimously.

Fiscal Year 2024 Audit

Walker Gann with Dent Moses provided and presented the findings of the FY2024 Independent Audit. Board members asked questions throughout the presentation. Dennis Wilson made a motion for immediate consideration to modify the current agenda with a second by Charlie Roberts. Immediate consideration to modify the agenda was unanimously approved. A motion was made by Rhonda Lewis to add approve or deny FY2024 audit to the agenda with a second by Dennis Wilson. It was approved unanimously to add to the agenda. Rhonda Lewis made a motion to approve the FY2024 independent audit presented by Walker Gann of Dent Moses with a second by Charlie Roberts. The FY2024 independent audit was approved unanimously.

BWWB Connection Update

Trey Tidmore with Garver provided an update to the Board on progress of the capital project to connect to Birmingham Water.

Superintendent Update

Jeffery Nelson provided an update to the Board for water and wastewater.

Dennis Wilson made a motion to go into Executive Session under the reason of discussion of potential or pending litigation with a second by Rhonda Lewis. Dennis Wilson invited Board members Rhonda Lewis, Charlie Roberts, and Attorney Grace Graham to join him that began at 4:52PM. Executive Session ended at 4:59PM with the regular scheduled meeting beginning.

Next Meeting

Monday May 12, 2025

Adjourn

Dennis Wilson made a motion to adjourn the meeting with a second by Rhonda Lewis. Meeting was adjourned at 5:01PM.

Signed: _____



Attest: _____

