



10 Jack Gray Way, Helena AL 35080
City Hall Council Chambers

Helena City Council

August 24, 2026

Council Work Session

5:00pm

1. Review of all 08/10/2026 Agenda Items
2. AP/Bill Payments
3. 8/10/2026 Meeting Minutes Review
4. Update from Council Boards and Committee Business-resignation of Karen Curtis Helena Historical Preservation Board. Resignation of David Landrum Planning and Zoning Commission.
5. Discussion of draft of ordinance regarding reserve fund parameters.
6. Discussion of Larry Thorntons book "Why Not Win".
7. Sign up for public comment with the city clerk. 3 minutes per resident,

City Council Meeting Agenda

6:00pm

1. Meeting Called to Order
 2. Invocation
 3. Pledge of Allegiance
 4. Council Roll Call
 5. Presentation of Minutes from 8/10/2026
 6. Revenue Report and (AP) Bill Payment
 7. Municipal Operations Report: Mayor Billy Rosener Departments: Police, Fire, Library, Parks, Public Works, Inspections, Sanitation, and Utilities
 8. Resolution 20260824A-Resolution recognizing the life of Jace McGuire-Former Helena wrestling captain
 9. Kenneth Paschal-Alabama State Representative District 73-Presentation of a grant to Jane B. Holmes Public Library
 10. Proclamation declaring September 13th through September 19, 2026, as Nephrology Nurses Week
 11. Resolution 20260824B-Resolution adopting transportation plan pursuant to the Rebuild Alabama Act (2019-2)
 12. First Reading- Ordinance 1043-2026 Amended-To provide for a temporary suspension on the establishment or expansion of gas stations, auto parts/mechanic shops, automobile or manufactured home dealerships and data centers.
 13. First Reading-Ordinance 1037-2026 Amended-Expanding the utility board from 3 member minimum to 5 member minimum.
 14. Approve/Deny Amendment to contract for the collection and disposal of solid waste in the city of Helena-1 year extension to contract for garbage and recycling pick up.
 15. Approve/Deny Shelby County Reporter-Helena The Magazine FYE 27 contract for 6 issues
 16. Period for Public Comment – 3 Minutes per Resident, to Sign in with City Clerk between Work Session and Council Meeting
 17. Council Comments
- Adjournment

Proper notice of the posted Agenda for the Pre-Council Work Session and Regular Scheduled Meeting of the Helena City Council was given in advance of such a public meeting and the notice remained posted through the scheduled meeting. By general consent of the Council, agenda items may be added, removed, or considered out of order. Next City Council Meeting Date: Next Regular Scheduled Meeting will be September 14, 2026 @ 5pm Work Session followed by Regular Meeting at 6:00pm.

Updated: 08/24/2026

From: Karen Curtis <kaykaycurtis@hotmail.com>

Date: August 15, 2026 at 10:52:00 AM CDT

To: wurstners@aol.com

Subject: Karen Curtis - letter of resignation

August 15th, 2026

Dear Members of the City Council,

Please accept this letter as my formal resignation from my position with the City, effective August 15, 2026.

Due to increased demands from my personal schedule and employment, I am no longer able to dedicate the time and attention that this position deserves. I am grateful for the opportunity to serve the City and appreciate the support and trust placed in me during my time in this role.

Thank you for the opportunity to serve.

Sincerely,

Karen Curtis

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Fw: Resignation

From Billy Rosener <brosener@cityofhelena.org>

Date Tue 8/18/2026 11:55 AM

To Kymberley Rollan <kym@cityofhelena.org>

FYI

From: David Landrum <dlandrum@cnc.info>

Sent: Tuesday, August 18, 2026 11:54 AM

To: Billy Rosener <brosener@cityofhelena.org>

Subject: Resignation

August 18, 2026

Dear Mayor Rosener and the Members of the Helena Planning & Zoning Commission,
Please accept this letter as my formal resignation from the Helena Planning & Zoning Commission, effective today, August 18, 2026.

I am grateful for the opportunity to serve the City of Helena and to contribute to the community through my time on the Commission. It has been a privilege to work alongside fellow commissioners and city staff in helping make decisions that impact the future of our community.

Thank you for the opportunity to serve and for the trust placed in me. I wish the Commission and the City of Helena continued success.

Sincerely,

David Landrum

ORDINANCE NO. 1044-2026

AN ORDINANCE ESTABLISHING A RESERVE FUND POLICY FOR THE CITY OF HELENA, ALABAMA

WHEREAS, pursuant to Title 11, Chapter 43 of the Code of Alabama 1975, the Helena City Council is vested with the exclusive authority to manage municipal finances, appropriate public funds, and oversee the execution of the City's annual operating budget; and

WHEREAS, the Helena City Council seeks to maintain stringent internal fiscal controls, safeguard taxpayer funds, and establish explicit guidelines regarding the assignment of general fund revenue that remains in the budget as of **September 1st** being transferred to the reserve fund; and

WHEREAS, the intent of this ordinance is to prepare the City of Helena for economic downturns/hardship, natural disasters and/or public safety emergencies, and reduce the likelihood of unilateral decisions that may be adverse to the overall financial health of the City of Helena.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HELENA, ALABAMA, AS FOLLOWS:

Section 1. Purpose & Authority

Pursuant to the laws of the State of Alabama and the powers vested in the governing body, this ordinance establishes a formal policy to assign a **set percentage or amount of unencumbered general fund revenue** that remains in the budget (as of **September 1st**) shall be transferred to the **reserve fund**. The reserve fund can assist the City of Helena by setting aside revenue annually in preparation for economic downturns or unanticipated emergencies that are essential to the overall health and safety of our citizens.

Section 2. Definitions and Targeted Reserve Fund Level

- **Unencumbered General Fund Balance:** Funds that are neither restricted, encumbered nor expended, remaining available for any municipal purpose.
- **Targeted Reserve Fund Level:** The City of Helena shall strive to build its reserve fund balance to a minimum of twenty percentage (**20%**) of the annual general fund budget.

Section 3. Reserve Fund Authorization and Use

- **Authorized Expenditure of Reserve Funds:** Any expenditure of funds that is considered as authorized, shall appear on the published agenda and be approved by the governing body in a regularly scheduled city council meeting.

- **Prohibition on Long Term Use for Operating Expenses:** Under no circumstances shall revenue from the reserve fund be transferred to the general fund or used to permanently fund annual, recurring expenses of the City of Helena.

Section 4. Reserve Fund Protection Plan

Once the reserve fund balance reaches twenty percent (20%) of the annual general fund budget and economic hardship or a downturn in the economy reduces the reserve fund balance below twenty percent (20%), the City of Helena must implement a reserve fund protection plan.

- **Timeline:** The Helena City Council and Finance Department shall develop and pass a formal stabilization strategy to replenish the reserve fund within **three (3) consecutive fiscal years**.
- **Fiscal Discipline:** Replenishment of the reserve fund shall be prioritized during subsequent budget preparation/review using all revenue sources (i.e., fees, fines, grants, taxes, etc.) in the current or previous fiscal year's budget.

Section 5. Oversight & Periodic Reporting

- **Annual Audit Alignment:** The compliance parameters of this reserve fund ordinance will be assessed and measured every fiscal year by the City of Helena's independent external auditor.
- **Financial Disclosures:** The Finance Department or the Mayor shall deliver an official report detailing the ratio of the unassigned fund balance to total operational outlays during the formal introduction of the annual city operating budget.

Section 6. Severability and Adoption

If any segment, phrase, or clause of this ordinance is ruled invalid or unconstitutional by a court of competent jurisdiction, that judgment shall not impair the validity of the remaining provisions.



PROCLAMATION

- Whereas, Nearly 37 million Americans suffer from kidney disease and every year many *Helena* citizens, including children, adult's older individuals, are diagnosed with kidney disease; and
- Whereas, The depth and breadth of the nephrology nursing profession meet the different and emerging kidney disease and other health care needs of the population of *Helena*; and
- Whereas, The American Nephrology Nurses Association is working to advance quality care to *Helena*'s citizens with kidney disease before they suffer complete organ failure, increase awareness in local communities, positively influence patient outcomes, and keep nephrology nurses abreast of the latest treatments and kidney-related research; and
- Whereas, Nephrology nurses function as educators, direct caregivers, and coordinators to help patients manage their lives while effectively dealing with their health issues; and
- Whereas, The number of new patients diagnosed with kidney disease has doubled in each of the last two decades, the demand for nephrology nurses will persist to expand as this trend is expected to continue; and
- Whereas, more qualified nephrology nurses will be needed in the future to meet the increasingly complex needs of patients who are experiencing, or are at risk for, kidney disease; and
- Whereas, Along with the American Nephrology Nurses Association, the *Hazel Taylor Chapter of the American Nephrology Nurses Association* has declared the week of September 13 through 19, 2026, as Nephrology Nurses Week to celebrate and honor the unselfish work nephrology nurses perform each day to maintain the health of thousands of individuals with kidney disease, therefore be it
- Resolved, That I, *Mayor Billy Rosener*, designate the week of September 13 through 19, 2026, as Nephrology Nurses Week and ask that all residents of *Helena* join me in honoring the nephrology nurses who care for patients with kidney disease, and be it further
- Resolved, That the residents of *Helena* celebrate nephrology nursing's efforts to advance patient care and reduce the incidence of kidney disease and show our appreciation for nephrology nurses not just during this week, but at every opportunity throughout the year.

ADOPTED AND APPROVED this 24th day of August 2026.

Attest:

Billy Rosener, Mayor

Kym Rollan, City Clerk

Brooke Dodson, City Council President



RESOLUTION NO. 20260824A

A RESOLUTION HONORING THE LIFE AND LEGACY OF BRANDON “JACE” MCGUIRE

WHEREAS, Brandon “Jace” McGuire was born on June 2, 2006, and departed this life on August 9, 2026, at the age of twenty; and

WHEREAS, Jace was known throughout the Helena community as a young man of exceptional character—hardworking, respectful, and possessed of a true servant’s heart, always dedicated to helping those around him; and

WHEREAS, as a student-athlete at Helena High School, Jace served as Captain of the Helena High School Wrestling Team during his senior year and earned the distinction of State Qualifier in 2025, demonstrating leadership, discipline, and excellence both on and off the mat; and

WHEREAS, following graduation, Jace answered the call to public service by completing the Alabama Department of Corrections Academy and serving with distinction at Donaldson Correctional Facility; and

WHEREAS, in recognition of his dedication and hard work, Governor Kay Ivey presented Jace with a Challenge Coin in April 2026 on behalf of the Alabama Department of Corrections; and

WHEREAS, even while fulfilling his professional responsibilities, Jace continued to give of his time and talent by returning to the Helena High School wrestling room to assist his coach and mentor younger athletes, embodying the spirit of service that defined his life; and

WHEREAS, Jace’s ultimate goal was to become a police officer so that he might help as many people as possible; and

WHEREAS, on August 10, 2026, one day after his passing—his family was notified that Jace had successfully completed all required testing and had been accepted into the Birmingham Police Department Academy, with a start date of August 24, 2026; and



WHEREAS, though his time among us was far too short, the example of integrity, service, and quiet leadership left by Brandon “Jace” McGuire will continue to inspire the youth of Helena and the wider community for years to come;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Helena, Alabama, that we do hereby honor and celebrate the life of Brandon “Jace” McGuire, extend our deepest sympathy and gratitude to his family, and formally recognize the lasting impact of his character, his service, and his commitment to others.

BE IT FURTHER RESOLVED that a copy of this Resolution be presented to the family of Brandon “Jace” McGuire as a lasting expression of the City of Helena’s respect and appreciation.

ADOPTED this 24th day of August, 2026.

Cathy Hammann
Councilmember Place 1

Andy Healy
Councilmember Place 2

Dennis Wilson
Council member Place 3

Dodson Brooke
Councilmember Place 4

Jeff McDaniels
Councilmember Place 5

ATTEST:

Kym Rollan, City Clerk



RESOLUTION NO. 08242026B

RESOLUTION ADOPTING TRANSPORTATION PLAN PURSUANT TO THE REBUILD ALABAMA ACT (ACT 2019-2)

WHEREAS, the 2019 Alabama Legislature has passed an HB2 to levy additional excise tax on gasoline and diesel fuel; and,

WHEREAS, the City of Helena is to receive a portion of said tax based on the ratio of population of each municipality to the total population of all municipalities of the state; and,

WHEREAS, the City of Helena pledges to keep this money in separate funds and expend only for maintenance, improvement, replacement and construction of roads and as mandated by the law passed; and,

WHEREAS, the Act provides that the City of Helena shall adopt an annual Transportation Plan no later than August 31st for the fiscal year 2027 based on an estimate of revenues.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Helena estimates that its anticipated allocation from the Rebuild Alabama Act fund for the Fiscal Year 2027 will be approximately \$200,274.00 to be used for street maintenance, improvement, replacement and construction of roads within the City of Helena, with the increasing allocations for each fiscal year thereafter. PASSED and ADOPTED by the City Council of the City of Helena, Alabama, this 24th day of August 2026

(SEAL)

Cathy Hammann
Councilmember Place 1

Andy Healy
Councilmember Place 2

Dennis Wilson
Council member Place 3

Dodson Brooke
Councilmember Place 4

Jeff McDaniels
Councilmember Place 5

ATTEST:

Kym Rollan, City Clerk



ORDINANCE NO. 1043-2026 AMENDED

AN ORDINANCE TO PROVIDE FOR A TEMPORARY SUSPENSION ON THE ESTABLISHMENT OR EXPANSION OF GAS STATIONS, AUTO PARTS/MECHANIC SHOPS, AUTOMOBILE OR MANUFACTURED HOME DEALERSHIPS, AND DATA CENTERS.

WHEREAS, the overall health and safety of citizens is the primary consideration that the governing authority should consider within its comprehensive planning and zoning regulations; and

WHEREAS, the City of Helena's Zoning Ordinance currently does not restrict the expansion of certain districts buildings or use of property within a perpendicular measurement of 500 feet from the centerline of Highways 17, 52 (excluding shared roadway with Highway 261), 58, and 95.; and

WHEREAS, -additional Gas Stations, Auto Parts Stores, Mechanic Shops, Automobile or Manufactured Home Dealerships, and Data Centers within the City of Helena and nearby locations are not character conforming to the needs of Helena's Citizens, neighborhoods, and the overall development strategy for future growth; and

WHEREAS, certain B2, B3, M1, and M2 buildings and land use pose significant environmental risks to surrounding properties through hazardous waste generation, chemical spills, potential soil and water contaminations, elevated noise levels, and other evidence-based health risks; and

WHEREAS, allowing certain B2, B3, M1, or M2 buildings or land use to proceed under existing zoning categories without further study and possible regulation could result in buildings and land use that are incompatible with surrounding land uses, particularly those properties in and/or adjoining B1, B2, M1, or M2 zoning districts; and

WHEREAS, the City of Helena must evaluate and determine proper zoning treatment, operational standards, environmental impact, economic impact, and other locational criteria to ensure the protection of the public health, safety, and welfare; and

WHEREAS, a temporary suspension on the establishment or expansion of gas stations, auto parts stores, mechanic shops, automobile or manufactured home dealerships, and data

centers is necessary to preserve the status quo while the City of Helena studies appropriate regulatory mechanisms and prepares necessary zoning amendments and other needed regulations.

SECTION 1. NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Helena as follows:

(a) Definitions:

- B2 – General Business District as defined in the City of Helena, Alabama Planning and Zoning Ordinance adopted in 2022.
- B3 – Mini Warehouse District as defined in the City of Helena, Alabama Planning and Zoning Ordinance adopted in 2022.
- M1- Light Industrial as defined in the City of Helena Planning and Zoning Ordinance adopted in 2022.
- M2 – Heavy Industrial as defined in the City of Helena Planning and Zoning Ordinance adopted in 2022.
- Gas Stations - any premises or building used for the retail sale and dispensing of motor vehicle fuels (such as gasoline and diesel) directly into the fuel tanks of motor vehicles.
- Auto Parts Store – a retail or wholesale establishment primarily engaged in the sale of new, used, or rebuilt motor vehicle parts, accessories, and supplies to both consumers and commercial repair shops
- Mechanic Shops – any commercial establishment, person, or business that, for compensation, engages in the business of diagnosing malfunctions, servicing, or repairing motor vehicles.
- Automobile Dealerships – a franchised or independent business entity authorized to engage in the retail sale or lease of new and/or used motor vehicles to ultimate purchasers.
- Manufactured Home Dealership - any person, firm, or corporation licensed to engage in the business of buying, selling, exchanging, or offering for sale manufactured or mobile homes.
- Data Center - any facility or structure primarily housing electronic equipment used to process, store, and transmit digital information.

(b) The purpose of this suspension is, among other reasons, for the City of Helena, through its officials and staff, to review certain B2, B3, M1, and M2 buildings or land use for gas stations, auto parts stores, mechanic shops, automobile or manufactured home dealerships, data centers, other industrial uses and their operations to update and revise the City of Helena's zoning ordinance to ensure that the certain B2, B3, M1 and M2 buildings or use of property locate in clearly defined and compatible zoning districts and to

have reasonable operational regulations to prevent negative impacts on the overall character and the health, safety, and general welfare of the community.

(c) All activities relating to the acceptance, review and action upon new applications for issuance of building permits, site plan approvals, business licenses and any other official City of Helena action, excluding zoning applications, business license applications flowing from prior zoning applications, or zoning board of adjustment actions received on or before the effective date of this ordinance, that would authorize or permit new or expanded gas stations, auto parts stores, mechanic shops, automobile or manufactured home dealerships, data centers, and other industrial uses or would create any vested rights that would authorize such new or expanded uses to be constructed shall be suspended for 180 days from the effective date of this ordinance, subject to subsection (d) *infra*.

(d) During the time the temporary suspension is in effect and subject to the terms of this ordinance, the City of Helena will not accept applications and no such new activities shall be permitted within a perpendicular measurement of 500 feet from the centerline of Highways 17, 52 (excluding shared roadway with Highway 261), 58, and 95.

Section 2. This amendment shall not alter the effective date of the ordinance, nor does this amendment extend the expiration date or any options enacted in the original, unamended ordinance.

SECTION 3. If any section, sentence, clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional by declaration of any court of competent jurisdiction, such declaration shall not affect the validity of the remaining portions of this ordinance.

SECTION 4. All ordinances or parts of ordinances inconsistent with this ordinance are hereby suspended to the extent of such inconsistency.

[SEAL]

Cathy Hammann, Council Member

Andy Healy, Council Member

Kym Rollan, City Clerk

Dennis Wilson, Council Member

Brooke Dodson, Council Member

Jeff McDaniels, Council Member

ORDINANCE 1037-2026 - Amended

WHEREAS, The City Council of the City of Helena, Alabama recognizes that community involvement is a vital part of a prosperous City, and;

WHEREAS, The City Council of the City of Helena, Alabama desires community volunteers to aid the City in maintaining the beauty, entertainment, structure, recreation, and education of it's Citizens, and;

WHEREAS, The City Council recognizes that volunteer led appointed boards, commissions, and committees can provide a valuable service and guidance to City leaders, and;

WHEREAS, The City Council desires to establish a clear, consistent, and transparent process for the appointment, confirmation, service, and removal of members of such bodies by repealing Ordinance 880-2021, including all amendments thereto, and replacing it with this Ordinance.

WHEREAS, The City Council recognizes and does not want to alter or amend any other board, commission, or committees structure created under any other existing Ordinance except Ordinance 880-2021; and

WHEREAS, The City Council does not want to make any other board, commission, or committee created under any other existing Ordinance, except Ordinance 880-2021, subject to the Ordinance below.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HELENA, ALABAMA, AS FOLLOWS:

Section 1. Title and Purpose

This may be referred to as the uniform regulations for the City of Helena's appointed advisory bodies. Its purpose is to provide uniform general regulations applicable to all appointed boards, commissions, and committees which serve in an advisory capacity to the City of Helena that have not been created and not subject to any other existing Ordinance.

Section 2. Establishment of Advisory Boards, Commissions, and Committees

All Advisory Boards, Commissions, and Committees of the City of Helena, Alabama shall be established by resolution of the City Council and shall reference this Ordinance as the enabling document in such resolution; unless the resolution specifically specifies that the board will operate under a separate Ordinance.

Section 3. Advisory Boards Already in Existence as of the Passage of this Ordinance

All Advisory Boards created pursuant to Ordinance 880-2021 shall no longer be subject to Ordinance 880-2021 once replaced by this Ordinance, and shall come under the requirement of this Ordinance.

Section 4. Appointment Authority

All appointments under this Ordinance shall be made by a majority vote of the City Council, unless otherwise pre-empted by State Law.

Section 5. Qualifications for Membership

Unless otherwise provided by State Law or Ordinance, members appointed to City boards,

commissions, or committees, shall, at a minimum,

1. Reside within the Police Jurisdiction of the City of Helena, Alabama
2. Be qualified electors of the City,
3. Meet any additional qualifications above and beyond these minimum qualifications that are established by State Law, City Ordinance and/or Resolution regarding said board, commission, or committee.

Section 6. Membership

To be a Member of a City board, committee, or commission, the following minimum requirements shall be met:

1. Members shall be selected by majority of the Appointing Authority (see Section 4 *supra*.)
2. Members shall receive no compensation unless expressly provided by the City Council of the City of Helena, Alabama.
3. Members shall not be immediate family members of a then currently serving elected official of the City of Helena, Alabama.
4. The Mayor may not serve as a member of a board.
5. Members may be appointed to more than one board, commission, and/or committee; but in no event shall they serve on more than three boards, commissions, and/or committees.
6. Vacancies shall be filled in same manner as original appointments.
- ~~7. Members appointed to fill a vacancy shall only serve the remainder of the term of the original appointee.~~

Section 7. Terms of Membership

1. Members shall serve for the term length established by ordinance or resolution of the individual board, committee, and/or commission.
2. Terms should be staggered, whenever possible, to ensure continuity.
3. Members shall continue to serve until a successor is appointed, unless otherwise prohibited by State Law, Ordinance, or Resolution.
4. Members shall complete ethics training provided by the State of Alabama and the certification of the Member's completion shall be kept with the City Clerk in the file for the board, committee, and/or commission.

Section 8. Removal

Members may be *removed* by majority vote of the Appointing Authority for the following reasons:

1. Absence from three (3) meetings or City events hosted by the board, committee, and/or commission without official permission expressed in the official minutes
2. Incompetence, malfeasance, misfeasance, neglect of duty, or conviction of a crime involving moral turpitude
3. Refusal to resign from the board, committee, and/or commission when the member's requirements for membership are no longer in compliance.

Section 9. Meetings

1. Meetings shall be open to the public and shall be held at a City-owned facility whenever

- possible.
2. Public notice and a written agenda shall be provided prior to the convening of any meeting.
 3. Accurate agendas and meeting minutes shall be kept by the body's recording officer and filed with the City Clerk in a timely fashion. Submitted and Agendas shall be posted by the City Clerk to the City Website once received.
 4. All recommended amendments to the body's bylaws must be ratified by a majority vote of the City Council and filed with the City Clerk.

Section 10. Council Liaisons

1. The City Council shall determine which Council Member will be the liaison between the board, committee, and/or commission and the City Council.
2. The Council Liaison purpose is to attend board, committee, and/or commission meetings, aid in the goals of the board, committee, and/or commission, ensure that the City interests are furthered by the board, committee and/or commission.
3. The Council Liaison shall work with and defer to appropriate department heads if the board, committee, and/or commission is part of, or works with, a City department.
4. The Council Liaison shall not act as liaison for more than three (3) boards, committees, and/or commissions.
5. The Council Liaison shall not vote as a member of the board, committee, and/or commission.
6. The Council Liaison shall conduct a yearly evaluation of the board, committee, and/or commission and present this report to the City Council in a public meeting. The evaluation shall include:
 - a. Identification of the objectives, challenges, or needs which that body was to address and the extent to which the objectives have been achieved.
 - b. The extent to which that body is needed and used.
 - c. The efficiency of that body.
 - d. The promptness and effectiveness of that body in disposing of its business.
 - e. The extent to which the body's duties and/or objectives overlaps or duplicates those of another body, and the extent to which those functions may be consolidated.
 - f. The cost of operation.
 - g. The economic impact of the board, committee, and/or commission.
 - h. The availability of less restrictive or other alternative methods of performing any function of that body which could adequately serve the public's need.
 - i. The impact in terms of intervention or loss of funds if that body is abolished

Section 11. Reports

The presiding officer of each appointed body shall appear in person at a City Council meeting once per quarter to present a report of the board's, committees, and/or commission's activities and provide a copy of the report in both printed and digital formats to the Mayor, City Council, and City Clerk. Reports shall, at a minimum, include the following information:

1. Name of the body.
2. Number of meetings held.
3. Attendance records of board members.

4. Goals set and accomplished.
5. Upcoming initiatives.
6. Report on the body's income and expenses.

Section 12. Current City Boards, Committees, and Commissions

1. The following are a list of Currently Active City Boards, Committees, and Commissions and their membership structure.
 - a. Beautification Board
 - i. Membership: Minimum 4, Maximum 15
 - b. Board of Adjustments
 - i. Membership: 5 and 2 supernumeraries
 - c. Farmers Market
 - i. Membership: Minimum 5, Maximum 10
 - d. Historical Preservation Committee
 - i. Membership: Minimum 4, Maximum 15
 - e. Helena Old Town Board
 - i. Membership: Minimum 5, Maximum 11
 - f. Library Board
 - i. Membership: 5 Members
 - g. Planning and Zoning Board
 - i. Membership: 9 Members
 - h. TAG Board
 - i. Membership: 5 Members
 - i. Utility Board
 - i. Membership: Minimum 3 Maximum 7.
 - j. One Helena
 - i. Membership: Minimum 3, Maximum 11
2. Boards, Committees, and Commissions may be removed, named "inactive", or created by subsequent resolutions and/or ordinances that may reference and incorporate this Ordinance.
3. All boards, committees, and/or commissions that are to be named "inactive" shall require passage of a resolution by majority of City Council declaring such.
4. A proposal for a new board, committee, and/or commission shall be introduced by a Council Member and may include the following:
 - a. Name;
 - b. Purpose consistent with the intent and goals of this Ordinance;
 - c. Council Liaison;
 - d. Number of Members;
 - e. How members are to be determined (i.e. application process, nomination by Council and/or Mayor);
 - f. Terms of Members service.
5. All newly proposed boards, committees, and/or commissions shall require passage of a resolution that incorporates this Ordinance by reference by a majority vote of the City Council; unless specifically specified that the board will operate under a separate Ordinance.
6. In the event the City Council creates a new board, committee, and/or commission the Council Liaison assigned may work with the new board, committee, and/commissions' members to draft bylaws to present to the City Council for approval within ninety (90)

days after the board, committee, and/or commission is created by the City Council.

Section 13. Repeal of ordinance 880-2021

Upon passage of this Ordinance, Ordinance 880-2021 and all amendments thereto are hereby repealed in their entirety.

Section 14. Severability

The sections of this Ordinance are severable. If any part of this Ordinance is declared invalid or unconstitutional, by a Court of competent jurisdiction that section shall not affect the section(s) which remain.

Section 15. Effective Date

This ordinance shall become effective immediately upon its effective date and publication as required by law.

(SEAL)

Billy Rosener
Mayor

Cathy Hammann
Councilmember Place 1

Andy Healy
Councilmember Place 2

Dennis Wilson
Council member Place 3

Dodson Brooke
Councilmember Place 4

Jeff McDaniels
Councilmember Place 5

ATTEST:

Kym Rollan, City Clerk

**FIRST AMENDMENT TO CONTRACT FOR
THE COLLECTION AND DISPOSAL OF SOLID
WASTE IN THE CITY OF HELENA ALABAMA**

THIS FIRST AMENDMENT TO CONTRACT FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE IN THE CITY OF HELENA-, ALABAMA (the "Amendment") is entered into effective as of SEPTEMBER 1, 2026 ("Effective Date") by and between City of HELENA, Alabama ("City") and BFI Waste Services, LLC ("Contractor").

A. The parties entered into that certain Contract for the Collection and Disposal of Solid Waste in the City of Helena, Alabama effective September 1, 2023 (collectively the "Agreement"), pursuant to which Contractor provides waste services to City.

F3. The parties desire to amend the Agreement as set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants contained in the Agreement, and for good and valuable consideration, the receipt and sufficiency of which the parties acknowledge, the parties agree that the Agreement is amended as follows:

Term: The Parties agree that the term of the Agreement is hereby extended for an additional period of one (1) years from its Effective Date until September 1,2027. Thereafter, the Agreement may be extended for one (1) or three (3) years upon mutual consent of the parties.

2. Pricing: The new rates for the services are \$25.60 (includes Franchise Fee)

Capitalized Terms. Capitalized terms used but not otherwise defined in this Amendment shall have the meanings assigned to them in the Agreement. In the case of a conflict in meaning between the Agreement and this Amendment, this Amendment shall prevail.

3. Continuing Effect. Except as expressly modified or amended by this Amendment, all terms and provisions of the Agreement shall remain in frill force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the date set forth below.

City of Helena, Alabama

Republic Services ,Contractor

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Project Contract

Helena - The Magazine FYE27 Contract

HELENA

THE MAGAZINE



Presented To
City of Helena

SCNI
Shelby County
Newsmedia, Inc.

About Shelby County Newsmedia, Inc.

Shelby County Newsmedia, Inc. is a multimedia company located in Columbiana, Alabama. Our company originated in 1843 with the Alabama Reporter, which is now the Shelby County Reporter. We have grown into a diverse company with three newspapers, 10 magazines and a strong digital presence.

Focusing heavily on maintaining our award-winning publications, including the state's best community newspaper and several magazine of the year winners, we are also now heavily involved in bringing that same excellence to digital-content creation.

With everything we do, our number one priority is to tell a story. Our staff prides itself in visual storytelling through our writing, video production and photos to make sure we provide exceptional content for the targeted audience.



Alec Etheredge

PUBLISHER &
PRESIDENT



Noah Wortham

MANAGING
EDITOR



Mary Jo Eskridge

CUSTOMER
SERVICE



Rhett McCreight

DIRECTOR OF
SALES



Option 1 (Saddle Stitched)

Project	Quantity	Per Issue	Annual Total
• Minimum pages: 52 • 80# Gloss Cover/60# Text • Stitch and trim (Stapled) • Printing in 4 color process throughout with bleed • PDF proof of each publication • Ad ratio: 50/50 • Mailed to all city addresses	6 (Annual)	\$8,800	\$52,800

City Name

Date

Authorized Representative Name

Authorized Representative Signature

Option 2 (Perfect Bound)

Project	Quantity	Per Issue	Annual Total
• Minimum pages: 52 • 100# Gloss Cover/60# Text • Perfect Bound • Printing in 4 color process throughout with bleed • PDF proof of each publication • Ad ratio: 50/50 • Mailed to all city addresses	6 (Annual)	\$9,000	\$54,000

City Name

Date

Authorized Representative Name

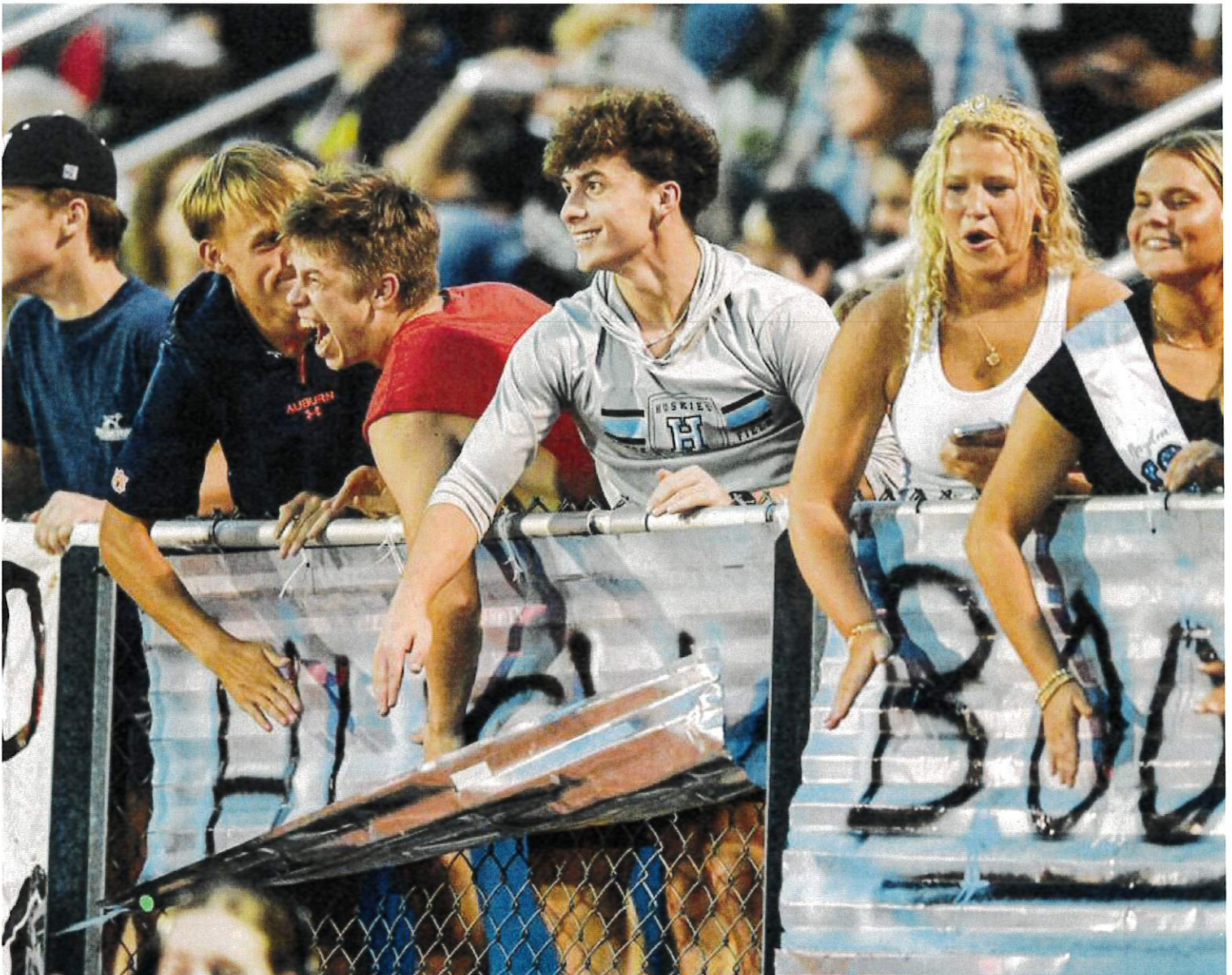
Authorized Representative Signature

**For inquiries,
contact us.**

Alec Etheredge
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SCNI

Shelby County
Newsmedia, Inc.





City of Helena/Shelby County Newspapers, Inc. Agreement

January 19, 2022



Proposal Scope

Newsletter: In collaboration with the City of Helena, Shelby County Newspapers Inc.[SCNI] proposes to produce the official city newsletter 6 or 12 times a year based on the needs of the City of Helena administration. The publication(s) will be published by SCNI on a schedule set by the City of Helena. The size of the magazine will be approximately 8.5x11 inches. The paper stock for the cover and body of the magazine will be printed on glossy paper. The cover will include a heavier cover stock.

Annual Guide: In addition to the six or twelve-monthly issues, SCNI will produce one annual magazine, similar specifications to the monthly newsletter. The annual magazine will be produced and distributed based on timeline set by City of Helena.

SCNI will be responsible for advertising sales, marketing material, promotion of magazine, editorial content, social media, design of the magazine, online stories, weekly email updates and production of the magazine. SCNI will work with the City of Helena to develop an effective distribution strategy for the magazine to maximize exposure.

This agreement is based upon the understanding that the distribution of the magazine will be 9,000 copies per issue. The 9,000 copies will be distributed as follows: 7,794 copies mailed to residents and businesses in the 35080 zip code; 800 copies for retail and newsstand distribution; 406 copies distributed to advertisers.

Online component: SCNI will provide a digital version of the newsletter content to the public at no additional cost. We will launch a weekly news email for all residents to be knowledgeable about upcoming events and happenings throughout the month. Compatible social media platforms will accompany the digital newsletter content.



Proposal terms and conditions

1]. Content:

- The cover of each issue will prominently display the City of Helena logo.
- Each issue of the magazine will be identified as the "Official Publication of the City of Helena."
- Each issue of the magazine will contain the current City of Helena leadership team, community board members and city employees.
- Each issue will include a letter from the Mayor of Helena.
- Each Council member will be asked to contribute (1) story 600 words or less annually.
- All content will in hyperlocal to Helena
- Editorial departments will include but not limited to: Education, Civic Groups, Helena Businesses, Resident spotlight, Neighborhood updates and Community Events. Content highlights will include: Helena Arts Council, Library Board, Historical Commission, Beautification Board, Helena Teen Council and Helena Market Days.
- SCNI will be responsible for advertising sales.
- The projected ratio of editorial content will be 50 percent to advertising.

2]. Terms:

This is a three-year agreement beginning Spring of 2022 through Winter of 2025. This agreement will automatically renew each year for a term of one year each year thereafter unless either party cancels same in writing. SCNI will reserve the rights to the official name of the newsletter and annual publication.

Publication(s)

Newsletter: Minimum of 52 pages each month. The paper will include 60# gloss text with 80# gloss cover. The size of the magazine will be approximately 8.5x11 inches with full color process throughout with bleeds on each page. The binding will be saddle stitch. Ad ratio: Content 50, advertising 50. [6 or 12 issues each year] Budget: \$5,000 each publication.

***If the City of Helena elects to update/adjust paper or binding during this agreement, the cost difference will be determined by SCNI based on their production expenses.

Annual Guide: Minimum of 52 pages each year. The paper will include 60# gloss text with 80# gloss cover. The cover will include an aqueous coating for the soft touch appearance. (Example: Shelby Living) The size of the magazine will be approximately 8.5x11 inches with full color process throughout with bleeds on each page. The binding will be perfect bound. Ad ratio: Content 50, advertising 50. [1 issue each year] Budget: \$6,200 each publication.

Daniel Holmes, General Manager, Shelby County Newspapers, Inc.

Date



1-31-2022

Brian Puckett, Mayor, City of Helena

Date

Business License: Helena, Alabama

BUSINESS LICENSE HELENA, ALABAMA

Mailing Name and Address:

SHELBY COUNTY NEWSPAPERS INC
PO BOX 2590
SELMA

AL 36702-2590

SHELBY COUNTY NEWSPAPERS INC
115 MAIN STREET
COLUMBIA AL 35051

THIS LICENSE EXPIRES:

Taxpayer ID Number: 12/2021 685

Location Number: 1

Date License Issued: 02/27/2021

License Number: 2021-1159

Code	Description
511110	NEWSPAPER CIRC

Issued By:

Kimberly A. Miller, Revenue Officer

Kimberly A. Miller

Revenue Department

This document is your receipt for fees paid.

License shall be posted available for inspection.

Bottom portion displaying payment information may be detached or folded under for privacy purposes.

Business License Receipt
SHELBY COUNTY NEWSPAPERS INC

HELENA, ALABAMA - REVENUE DEPARTMENT
Code 511110 Description NEWSPAPER CIRC

SID:

20210226

Amount \$190.00

Total Discount
Total Fee 1-5
Total Issue Fee

\$0.00
\$0.00
\$12.00

Total License(s)
Total Penalty
Total Interest
Total Amount Remitted

\$150.00
\$24.30
\$0.00
\$190.00



Outlook

Fw: Last Years Contract

From Billy Rosener <brosener@cityofhelen.org>

Date Thu 8/20/2026 10:05 AM

To Kymberley Rollan <kym@cityofhelen.org>

📎 1 attachment (2 MB)

Signed Helena Contract.pdf;

Get [Outlook for iOS](#)

From: Alec Etheredge <alec.etheredge@shelbycountyreporter.com>

Sent: Wednesday, 19 August 2026 15:22:06

To: Billy Rosener <brosener@cityofhelen.org>

Subject: Re: Last Years Contract

Hey Billy, it was good to see you as well. Excited to see you going through this year's class! We have not created a new contract since the original contract. I am going to share that with you as an attachment here. The contract was good through winter of 2025. That said, we did make two changes during the three years. The first requested change was to go to a soft touch, perfect bound magazine in August of 2022 for \$8,000 per issue. A year later, the new addresses were included with the annexation change in 2023. At that point, there were several options put on the board and it was decided to go away from soft touch to limit price increase and do just a glossy perfect bound publication at \$8,700 per month. Since then, printing expenses have increased with postage increasing sharply, but knowing the financial issues, we made sure to consciously avoided any price increases over the past three years to avoid adding fuel to the fire.

Hopefully this background info is helpful. If anyone has any questions, they are welcome to reach out to me!

On Wed, Aug 19, 2026 at 11:06AM Billy Rosener <brosener@cityofhelen.org> wrote:
Hey Alec,